

GOVERNMENT DEGREE COLLEGE, KARVETINAGARAM

INSTITUTIONAL PLAN FOR THE YEAR 2016-17

Month	Week /Day	Curricular Activities	Co-curricular & Extracurricular & Extension Activities
JUNE 2016	16-06-2016	Reopening of the college after summer vacation and commencement of II and III year classes	
	2 nd week	<ul style="list-style-type: none"> ➤ Preparation of Institutional plan and Annual curricular plans (lecturer wise) ➤ Commencement of I YEAR ADMISSIONS 	
	3 rd week	<ul style="list-style-type: none"> ➤ Preparation of Action plan for UGC FUNDS/SCHEMES ➤ Preparation of Action plan for IQAC 	Preparation of Action plan for DRC activities 2016-17
	Last week	STAFF MEETING -Review of curricular plans and conduct of academic activities and Result Analysis	Preparation of proposals for conduct of Seminars/ Workshops
	05-06-2016		WORLD ENVIRONMENT DAY
	14-06-2016		WORLD BLOOD DONOR DAY
	21-06-2016		International Yoga Day
JULY 2016	01-07-2016	Commencement of class work for I semester of First year Degree course	
	1 st week	STAFF MEETING –Review of Academic & Administrative aspects	<ul style="list-style-type: none"> ➤ Orientation to I year students on activities & facilities in the college ➤ Anti Ragging Activities
	2 nd week	Contract lecturers join duty	<ul style="list-style-type: none"> ➤ Selection of Class Representatives & meeting ➤ Starting of UGC Add-on Courses
	3 rd week	Commencement of student centric activities	Registering for II Batch JKC
	Last week		<ul style="list-style-type: none"> ➤ Organizing Medical Camp ➤ Conducting FRESHER'S DAY ➤ Organizing plantation programme

	20-07-2016	Last date for admission into I year Degree course WITH OUT LATE FEE	
AUGUST 2016	01-08-2016	Last date for admission into I year Degree course WITH LATE FEE	
	1 st week	Review meetings at different levels	<ul style="list-style-type: none"> ➤ Parent Teacher meeting ➤ Commencement of II Batch JKC training
	2 nd week		Instructions to apply for SCHOLORSHIPS
	12-08-2016		International Youth Day
	15-08-2016	INDEPENDENCE DAY CELEBRATIONS Yuvatarangam(Academic festival) at college level	
	4 th week	I Unit Examinations for III year students	
	Last week	DCEDRC II MEETING Career Counseling Programmes	<ul style="list-style-type: none"> ➤ Starting of Certificate Courses ➤ Conduct of college level competitions for YOUTH FESTIVAL 2016-17 ➤ Display of various notifications on College Wall Magazine ➤ Conduct of National seminar in History
	26-08-2016		Women's Equality Day
	29-08-2016		Telugu Bhasha Dinotsavam
	SEPTEMBER 2016	1 st week	Review meetings at different levels
05-09-2016			Teacher's Day
08-09-2016			International Literacy Day
2 nd week		Teacher Evaluation—Collection of Feedback forms-Online submission	
3 rd week			Conduct of Extension Lectures, Seminars, Workshops, Field visits etc.
19-09-2016 to 27-09-2016		I Internal assessment examinations for I & III Semesters	
24-09-2016			NSS DAY
OCTOBER 2016	1 st week	<ul style="list-style-type: none"> ➤ Review meetings at different levels ➤ Collection of Feedback and Redressal of grievances ➤ Projects Display Day on DRC Platform ➤ Teachers' Evaluation by students-online submission 	

	02-10-2016		Gandhi Jayanti & Lal Bahadur Sastri Jayanti
	2-10-2016 to 12-10-2016	DASARA HOLIDAYS	
	10-10-2016	Submission of Return of Matriculations relating to 2016-17	
	13-10-2016	Reopening of College after DASARA HOLIDAYS	
	17-10-2016	Last date for receipt of Examination applications from I & III Semester students for university end examinations	
	3 rd week	<ul style="list-style-type: none"> ➤ I TERM EXAMINATIONS for III year students ➤ Consumer Awareness Programs 	
	Last week		Conduct of Extension Lectures, Seminars, Workshops, Field visits etc.
	Last week	Yuvatarangam (Cultural & literary festival) at college level	Conduct of National seminar in Economics
	31-10-2016		National Integration Day
NOVEMBER 2016	01-11-2016 to 15-11-2016	II Internal assessment examinations for I & III Semesters	
	1 st week	<ul style="list-style-type: none"> ➤ Review meetings at different levels ➤ Special Training Classes on Placement Drives 	
	2 nd week	<ul style="list-style-type: none"> ➤ DCEDRC III Meeting ➤ Yuvatarangam - District Level cultural & sports competitions 	
	11-11-2016		National Education Day
	14-11-2016		Pandit Jawahar Lal Nehru Birth day/ World Diabetes Day
	14-11-2016 To 20-11-2016		National Library Week
	15-11-2016	Last date for receipt of Three Year Degree Examination Application Forms for March/April 2017	
	16-11-2016	Last day of instruction for I & III semesters	
	17-11-2016	Commencement of I & III Semester Practical exams	
	3 rd week	Yuvatarangam – State Level cultural & sports competitions	
	Last week	III UNIT EXAMINATIONS for III year students	
	28-11-2016 to 10-12-2016	I & III Semester theory examinations	
	DECEMBER	1 st week	Review meetings at different levels

2016	01-12-2016		World AIDS Day
	10-12-2016		Human Rights Day
	11-12-2016 to 15-12-2016	Semester Break	
	16-12-2016	Commencement of II & IV Semester classes	
	4th week	II TERM EXAMINATIONS for III year students	
	24-12-2016		National Consumer Day
	Last week		Commencement of JKC IPG Training
JANUARY 2017	1st week	Review meetings at different levels	<ul style="list-style-type: none"> ➤ DRC Activities—Display of Research, Study Projects and Achievements ➤ Submission of student study projects to CCE
	2nd week	Organizing Job fairs & Campus drives	
	1st & 3rd week	Conduct of Revision and Remedial classes to needy students	
	3rd week	IV Unit Examinations for III year students	
	08-01-2017 To 17-01-2017	SANKRANTHI HOLIDAYS	NSS Special camp
	12-01-2017		NATIONAL YOUTH DAY
	18-01-2017	Reopening of college after sankranti holidays	
	25-01-2017		NATIONAL VOTERS DAY
	26-01-2017		REPUBLIC DAY
	Last week	DCEDRC IV MEETING	COLLEGE SPORTS DAY
FEBRUARY 2017	01-02-2017	Commencement of practical examinations for III year students	
	1st week	Review meetings at different levels	
	13-02-2017 to 18-02-2017	I Internal assessment examinations for II & IV Semesters	
	1st, 2nd & 3rd weeks	Conduct of Revision and Remedial classes to needy students	
	2nd week	PRE-FINAL EXAMINATIONS for III Year students	
	20-02-2017	Last date for receipt of Examination application forms from II & IV Semester students for university end examinations	
	3rd week	Organizing Job fairs & Campus drives	COLLEGE ANNUAL DAY
	21-02-2017		Antarjaatiya Matru Bhasha Dinotsavam
28-02-2017	Last day of instruction for III year students		
MARCH 2017	1st week	Review meetings at different levels	Budget utilization- submission of all bills to DTO
	01-03-2017 to 08-03-2017	II Internal assessment examinations for II & IV Semesters	
	06-03-2017	Commencement of Theory Examinations for III Year Degree	

		Courses	
	08-03-2017		International Women's Day
	Last week	Stock verification	
APRIL 2017	1 st week	Review meetings at different levels	
	15-04-2017	Last day of instruction for II & IV semesters	
	17-04-2017	Commencement of II & IV Semester practical examinations	
	22-04-2017	Last working day for III year degree students	
	23-04-2017 to 11-06-2017	Summer vacation	
	27-04-2017 to 12-05-2017	II & IV Semester Theory examinations	
	1 st & 2 nd week	Submission of IQAC Report to SQAC, CCE and College Annual Report to CCE	
	05-04-2017		Babu Jagjivan Ram's Birth Day
	14-04-2017		Dr.B.R.Ambedkar's Jayanathi
	3 rd week	Training for PG/ ICET/Competitive exams during summer	<ul style="list-style-type: none"> ➤ Preparation of financial plan for 2017-18 ➤ Commencement of JKC 1st Batch Training
MAY 2017	12-05-2017 to 11-06-2017	Semester Break (Summer vacations)	
	3 rd week		Alumni /CPDC meeting
	Last week	<ul style="list-style-type: none"> ➤ Formation of admission committee ➤ Issue of Applications for Admissions ➤ Preparations for Reopening of college ➤ DCEDRC I MEETING 	


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