

# IQAC Meeting

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Minutes of IQAC-1(2018-19)

[18-06-2018]

IQAC Committee members met in the principal chamber at 3 pm on 18/06/2018 with the principal as the chairperson and resolved the following.

1. Resolved to enhance admission by conducting admission drive in junior colleges.
2. Resolved to prepare and follow time table for the academic year 2018-19 as per the workload suggested by the CCE. It is resolved to request the teaching staff to prepare the proposal for National seminars, minor research projects and submit to the SERO, UGC.
3. Resolved to conduct International Yoga Day by the NSS on 21st of June.
4. Resolved to organize an awareness program on Anti-Ragging.
5. Resolved to conduct freshers day celebrations in the month of August - 2018.
6. Resolved to conduct Varan - Manam (Tree Plantation) program in the college campus.
7. Resolved to prepare action plan for IQAC for the academic year 2018-19.

| Agenda Point                                                         | Action Taken                                                        |
|----------------------------------------------------------------------|---------------------------------------------------------------------|
| 1. To Conduct admission drive in Junior colleges.                    | Conducted admission drive.                                          |
| 2. To prepare and follow the timetable for the academic year 2018-19 | Being implemented                                                   |
| 3. To conduct International Yoga Day                                 | Conducted.                                                          |
| 4. To organize an awareness program on International Anti-Ragging    | Anti-Ragging awareness program conducted by Women Empowerment Cell. |
| 5. To conduct fresher's day celebrations                             | Celebrated                                                          |
| 6. To conduct Marom-Varam [Tree Plantation]                          | Tree Plantation conducted by NSS students.                          |

By

A. Nayak

P. V. Subbarao

P. Marali

7/10/18

## Minutes of IQAC (2018-19)

[03-09-2018]

IQAC Committee members met in the principal chamber at 3pm on 03/09/2018 with the principal as the chairperson and resolved the following.

1. Resolved to conduct special camp at adopted village by NCC unit.
2. Resolved that all the staff members to submit Curricular plan and list of activities to be conducted by the departments.
3. It is resolved to request the teaching staff to prepare proposal for minor research projects and submit to the UGC.
4. Resolved to conduct NCC Day celebrations on 24<sup>th</sup> Sep-18
5. Resolved to observe all prominent days.
6. Resolved to complete Bio-Metric registrations of all the students.
7. Resolved to take remedial classes to slow learners.

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Minutes of IQAC - 3 (2018-19)

[28-11-2018]

IQAC Committee members met in the principal chamber at 3pm on 28/11/2018 with the principal as the chairperson and resolved the following.

1. It is also resolved that all the faculty and respective committee members shall take up programs, activities as per the academic calendar 2018-19 supplied to them.
2. Resolved to conduct awareness programs on World Aids Day. Resolved that academic councillors shall take the responsibility to complete Bio-Metric registration of the students.
3. Resolved to complete the syllabus of all courses including foundation courses for semester MID exams.
4. Resolved to register all the eligible students in the voters list.
5. Resolved to celebrate Republic Day and all prominent days.
6. Resolved to conduct awareness on Human Rights.
7. In view of the National Voter's Day, the IQAC has decided to conduct Competitions on Elections - Democracy an awareness program and rally.
8. Resolved to conduct Mid exams for all semesters in Jan - 2019.

## Action Taken Report (ATR) of minutes of meeting

| Agenda point                                         | Action Taken                                               |
|------------------------------------------------------|------------------------------------------------------------|
| 1. To conduct special camp.                          | Special camp conducted by the NSS students.                |
| 2. To submit curricular plan and list of activities. | Being implemented.                                         |
| 3. To prepare proposal for minor research projects   | Being implemented.                                         |
| 4. To conduct NSS day celebrations.                  | NSS day celebrated.                                        |
| 5. To complete Bio-metric Registrations.             | Being implemented.                                         |
| 6. To take Remedial classes. to slow learners.       | Remedial classes are taken by the staff for slow learners. |

*(Signature)*

A. Narasimhan

J. V. Subramanian

P. S. Ganesh

P. Murali

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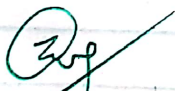
Minutes of IQAC - 4 (2018-19) [07-02-2019]

IQAC Committee members met in the principal chamber at 3pm on 07/02/2019 with the principal as the chairperson and resolve the following.

1. Resolved to conduct National Science Day by the department of Physics.
2. Resolved to conduct National Women's Day by the Women Empowerment Cell
3. Resolved to submit Annual Stock verification report and update all the records for the NAAC purpose.
4. Resolved to collect AP2 formats from all the faculty members.
5. Resolved to request all the staff to update internal marks, practical marks of the students to S.V. University Tirupati.
6. Resolved to take PG Entrance coaching classes for final year students.
7. Resolved to collect feedback from students/parents on syllabus, teaching in college campus.

## Action Taken Report [ATR] of minutes of meeting-3

| Agenda point                                                 | Action Taken             |
|--------------------------------------------------------------|--------------------------|
| 1. To conduct awareness program on world Aids Day.           | Conducted Aids Day       |
| 2. To complete the syllabus of all courses.                  | Being implemented.       |
| 3. To Register all the eligible students in the voters list. | Being implemented.       |
| 4. To celebrate Republic Day.                                | Republic Day celebrated. |
| 5. To conduct awareness on human Rights.                     | Conducted.               |
| 6. To conduct Mid-exams for all semesters.                   | Being implemented.       |

  
 A. Nagesh Kumar  
 P. V. Srinivas  
 P. S. Gauri  
 P. Murali