

COMMISSIONERATE OF COLLEGIATE EDUCATION, ANDHRA PRADESH

PROFORMA FOR INSTITUTIONAL PLAN :2019-20

Name of the College:			GOVERNMENT DEGREE COLLEGE, KARVETINAGARAM , CHITTOOR (DISTRICT)							
Name of the Principal:			Dr.S.VIJAYULU REDDY							
S No	Month	Week	Tentative Dates(s)	Activity Proposed	Name of the Department	Lecturer/staff in charge	Whether conducted	If not, Reasons	Alternate date	Remarks
	June-19	2 nd Week		College reopening						
1		3 rd Week		Institutional Plan for 2019-20			Yes			
2				Annual curricular plan	Dept wise		Conducted			
3				Admission process		Vice Principal /superintendent	Done			
4				College level review meeting by Principal	Principal		Yes			
5		4 th week		District level review meeting	Principal		Yes			
6				College News letter						
7				College reopens						
8			21	International Yoga Day			Conducted			
9		5 th week		Result Analysis			Analyzed			
10	July-19	1 st Week		Review meetings at different levels		Principal ,ID college principal	Attended			
11				College level review meeting by Principal	Principal		Yes			
12				Orientation for first year students		Principal and lecturers	Conducted			
13		2 nd week		Class representatives			Selected			
14		3 rd week		Commencement of student centric activities		Department wise	Commenced			

15		2 nd week		Medical camp	NSS					
16		3 rd week		Vanamahothsavam	NSS		Conducted			
17		4 th Week		Result Analysis						
18			20	Inaugural session for I year students						
19	August -19	1 st week		Review Meeting at different levels		Principal, ID college Principal	Conducted			
20		2 nd week		Parent Teacher Meeting			–			
21		3 rd week		Scholarships		–	–			
22		4 th week		1 st Unit examinations		Department wise conducted				
23		4 th week		Add – on Courses			–			
24				DCEDRC						
25				Career Counseling programmes						
26			12	International youth day	RRC		Conducted			
27			15	Independence Day celebrations	Physical Education	All the staff & the students	Conducted			
28										
29			29	Telugu Basha Dinotsavam	Telugu		conducted_			
				DEPARTMENTAL ACTIVITIES						
30		1 st week		JKC TRAINING	JKC		–			
31				State level Review Meeting			–			
32		2 nd week		NAAC	–	–	–			
33		3 rd week		JKC regional meets						
34				MANA TV						
35		4 th week		Academic Audit		–	–			
36			23	Tanguturu Prakasam Panthulu Jayanthi			Conducted			

37	September-19	1 st week		Review Meetings at different Levels		Principal	Conducted			
38		2 nd week		Targets for Completion of syllabus		Principal	Conducted			
39		3 rd Week		Quality Enhancement Initiative - Autonomy						
40				College Visits		–	–			
41					DCEDRC					
42		4 th week		II unit Examinations						
43				Cultural Activity 27.09.2019			Conducted dept. wise			
44					Student centric activities					
45			5	Teacher's Day		All the staff & the students	conducted			
46			7	Kishore Vikasam		Principal	Attended at VS University			
47			8	International Literacy Day		All the staff & the students	Rally Conducted			
50			22	Hindi Divas celebrations						
51			24	NSS Day						
				DEPARTMENTAL ACTIVITIES						
53		1 st week		JKC						
54				State Teacher Awards						
55					NIRF					
56		2 nd week		JKC						
57				MANA TV						
58					British Council					
59		3 rd week		JKC			Attended			
60					MANA TV			Attended		
61		4 th week		British Council						
62	October-19	1 st week		Review Meetings at different Levels		Principal	Conducted			
63				Principal Evaluation						
64					Projects Display Day					

65				Remedial coaching classes						
66				DRC meeting		Principal	Attended			
67				Teacher's evaluation by students		Principal	Conducted			
68				College /distinct level exhibition on DRC platform		-	-			
69		2 nd week		University Examinations		-	-			
70		3 rd week					Dept. wise conducted			
71		4 th week						Conducted		
72			1	International Older Pen our Day		Principal, Staff & Students	observed			
73			2	Gandhi Jayanti & Lal Bahdur Sastri Jayanti			-	-		
75			24	UNO Day						
76			31	Sardar Patel's birth anniversary	NSS & Telugu		Conducted			
77				DEPARTMENTAL ACTIVITES						
78		1 st week		British Council						
79		week		State Level Review Meeting		Principal, ID college Principal and RJD's	Attended			
80		2 nd week		JKC						
82				MANA TV						
83					NIRF					
84		3 rd week		JKC			Attended			
85				Academic Audit in GDCs						
86				WEC						
87				MANA TV						
88		4 th week		Cultural Activity	-	-	-			
89				Cultural and Sports Review						
90	Novem ber-19	1 st week		Review meetings at different levels			Conducted			
91				Special training classes on placement drives						
92		2 nd week		DCEDRC						
96				Cultural Meet						
97		4 th week		Swatch Bharat - 24-11.2018			Dept. wise conducted			

98			11	National Education Day- Maulana Azad Anniversary						
99			14	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	-	-	-			
100			19	National Integration Day						
101			14-20	National library week	Library					
102			26	Constitution Day						
103			Last Week	Career Guidance Program						
104				DEPARTMENTAL ACTIVITIES						
105		1 st week		British Council		-	-			
106				JKC						
107		2 nd week		JKC		Principal				
108				MANA TV						
109		3 rd week		MANA TV						
110				MANA TV		-	-			
111		4 th week		Academic Audit			Attended			
112				MANA TV	-	-	-			
113				JKC						
114	December-19	1 st week		College Visits		Principal, ID college Principal	Conducted			
115		2 nd week		Cultural Activity						
116		3 rd week		Sports Activity			Submitted			
117		4 th week		DRC			Dept. wise conducted			
118				Swatch Bharat 25-01-20						
119			1	Aids day	NSS		Conducted			
120			10	Human Rights Day			Conducted			
121			24	National Consumer Day	Commerce		Conducted			
122			Last Week	Career Guidance Program						
123				DEPARTMENTAL ACTIVITIES						
125				Special Live Telecast						
126				JKC						

127				MANA TV Special Live Telecast						
128		2 nd week		Quality Enhancement Initiative -- NAAC	–	–	–			
129				JKC						
130					State Level Review Meeting					
131		3 rd week		Academic Audit						
132					JKC			Attended		
133		4 th week		MANA TV Special Live Telecast						
134					JKC					
135	January-20	1 st week		Review Meetings at different Levels		Principal, ID college Principal	Attended			
136					College Visits					
137		2 nd week		SANKRANTI VACATION	JKC & Library					
138		3 rd week					Dept. wise conducted			
139		4 th week		DCEDRC	–	–	–			
140				Cultural Activity						
141					Swatch Bharat 25-01-20					
142				College /Sports day	Physical Education		–	–		
143			12	National Youth day	NSS		–	–		
144			25	National Voters day		Principal				
145			26	Republic day		Principal , Staff & Students	Conducted			
146				DEPARTMENTAL ACTIVITIES						
147		1 st week		MANA TV Special Live Telecast						
148					JKC	JKC				
149		2 nd week		State Level Review Meeting	–	–				
150					JKC	–	–			
151		3 rd week		Quality Enhancement Initiative -- NAAC			Attended			
152				Review Meeting - Academic Audit						
153					JKC					
154		4 th week		MANA TV Special Live Telecast	–	–	–			
155					JKC					
156	Februa	1 st week		College Visits		–	–			

	ry-20								
157				Review Meetings at different Levels					
158		2 nd week		DRC			Dept. wise conducted		
159		3 rd week		Cultural Activity			Dept. wise conducted		
160		4 th week		Swatch Bharat 22-02-20					
161			21	Antarjaatiya Matru Bhasha Dinotsavam			conducted		
162			28	Science day			—	—	
163				DEPARTMENTAL ACTIVITIES					
164		1 st week		State Level Review Meeting		Principal			
165		week		JKC					
166				Quality Enhancement Initiative -- NAAC		—	—		
167		2 nd week		JKC					
168				MANA TV					
169		3 rd week & 4 th week		JKC		Principal I.D. College Principal			
170	March-20	1 st week		Review Meetings at different Levels		Principal			
171				College Visits					
172		2 nd week		Budget Utilization					
173		3 rd week		DCECRC					
174		4 th week		Stock Verification					
175			8	International women's day			Conducted		
176				DEPARTMENTAL ACTIVITIES					
177		2 nd week		Quality Enhancement Initiative -- NAAC					
178		3 rd week		LOCKDOWN					


PRINCIPAL
 Govt. Degree College
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 Chittoor Dt. A.P.

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